

Mayfield Primary School

'Proud to be part of the Cranmer Education Trust'

Mayfield Road, Derker, Oldham OL1 4LG
Tel - 0161 624 6425 Fax – 0844 8910768

www.mayfield.oldham.sch.uk E-mail: info@mayfield.oldham.sch.uk

Headteacher – Mr M Couper-Barton



Saturday 12th December 2020

IMPORTANT INFORMATION FOR PARENTS REGARDING SCHOOL OPENING NEXT WEEK

Dear Parents / Carers,

Please take the time to read this important information about school opening next week.

We are experiencing a high rate of staff absence as a result of illness and people having to isolate. Their roles include

- Opening the building
- Cleaning the school
- Providing additional COVID cleaning during the day
- Teaching classes
- Covering breaks and lunches for children and staff
- Bringing children in safely at the start of the day and releasing them safely at the end of the day
- Providing pastoral support
- Implementing safeguarding and health and safety procedures.

I have discussed this situation fully with the CEO and officers of our Trust and we have agreed that in the interests of safety we will need to put the following measures in place for next week, beginning Monday 14th December:

Year Six

School will be open to all Year Six children (Monday 14th – Friday 18th December).

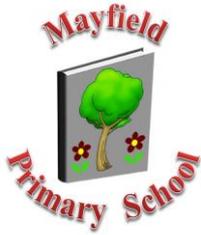
We have prioritised this year group. Children are preparing for their SATs, which we know will go ahead, and will also shortly be preparing to move to secondary school. We owe it to them to make sure they leave Mayfield having achieved everything that they were meant to.

Year Six should arrive at 8.30am using the Mayfield Road entrance.



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Year Six will finish at 3.00pm, using the Mayfield Road entrance.

Year Six will be taught by Miss Timperley and Mr Choudhury.

Other year groups (Nursery, Reception, Yr1, Yr2, Yr3, Yr5)

I regret that we will not be able to open for other year groups in the same way. Please DO NOT automatically send your children in as you may have planned.

From Monday 14th December, school will only be open to the children of key workers in year groups other than Year 6, when provision is needed, and to vulnerable children who have a social worker and a Child in Need or Child Protection plan, or an Education, Health and Care Plan.

The definition of key workers is attached to this letter. Please see also the Expression of Interest information towards the end of this letter.

If your child is not in one of the groups set out above, or you are not a recognised key worker, as defined, then your children MUST NOT come to school on Monday 14th December.

Key Worker and Vulnerable children: where to go

We will be opening four classrooms, utilising the reduced numbers of staff we have available.

The following arrangements will apply:

1). EYFS key worker group (Nursery and Reception)

This group will be led by Mrs Heaton or Miss Brodie and be based in the Reception unit. They will be supported by Mrs Armstrong and Mrs McLuckie.

2). KS1 key worker group (Year One and Year Two)

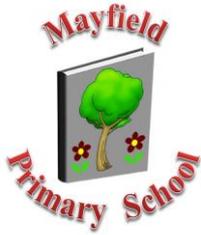
This group will be led by Miss Alderson and be based in the Year Two classroom. They will be supported by Mrs Kirk and Miss Hughes.

3). KS2 key worker group (Year Three and Year Five)



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This group will be led by Miss Swithenbank and Mr Stevens and be based in the Year Five classroom. They will be supported by Mrs Mahmood and Mrs Schofield.

Drop-off and collection times / locations:

Children of identified key workers and vulnerable children can be dropped off at school between 8.45-9.00am, using the Mayfield Road entrance. (Please avoid congregating on the paths).

Children should be collected between 3.00-3.15pm, using the Mayfield Road entrance. (Please avoid congregating on the paths).

Breakfast Club:

Breakfast Club will be available for key worker and vulnerable children from 8.00am each day, as normal. Please continue to use the Mayfield Road entrance.

Uniform:

All children attending school – i.e. year 6, children of key workers, and vulnerable children, must wear their school uniform each day, including black school shoes. They must bring a coat.

Home Learning for children not in school:

Pupils will be provided with home learning, via Purple Mash and Oak Learning lessons, which have been added to our website. These are closely matched to what children would be learning in school. Teachers who are isolating, but not themselves ill, will oversee the home learning.

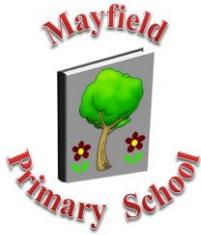
We will send out a prompt sheet shortly to remind families how to access Purple Mash and Oak Learning lessons.

If you have difficulties accessing home learning on-line, please contact the main office for further support.



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Lunches for children who receive Free School Meals:

If your child receives a Free School Meal but is not in school next week, we will provide a 'grab bag' style lunch each day. Parents need to notify us via text (07786 208450) if they would like to order a grab bag for their child, by 9.30am each day at the latest.

Grab bags need to be collected from the main office (Mayfield Road) between 12.00-1.00pm each day.

Pastoral support for children not in school:

As far possible, we will make welfare calls next week to families and children.

Summary:

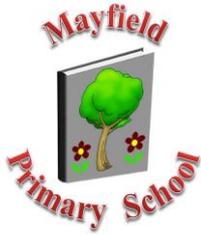
- Our priority is to be open for all our children, but we have to be sure we can do this safely. At the moment we cannot guarantee that because there are too many staff absent. We have brought in supply staff and have arranged additional support from our security and cleaning providers, but we are still far short of the numbers we need. Therefore, it is necessary for a lot of children to have home learning until staff are able to return to work.
- These changes are likely to remain in place between 14th-18th December. We have spent Friday and Saturday finding back-up resources and we will continue to work on this and bring more children back if and when we can, but realistically I need to ask you to plan for children being at home for up to a week.
- Throughout the week, school is open to Year 6, the children of key workers, children with a Child in Need or Child Protection plan and children with an EHCP.
- School is closed to all other children.
- We will provide further updates when we have them.

Apologies once again for the short notice and thank you in advance for your understanding.



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Best wishes,

Mr Couper-Barton

Mr Couper-Barton
Headteacher

Key Worker 'Expression of interest'

If you meet the key worker criteria listed, then please contact the school asap, to express your interest in taking up a place at key worker provision.

Please text the following number (07786 208450), including the information listed below. **This needs to be done by 1.00pm on Sunday 13th December.**

- Child's name
- Class
- Year Group
- **Days and times needed**
- Your key worker role and phone number of place of work.

We will look at 'Expressions of interest' submitted and confirm with you via text, that a place for your child has been allocated.

Children will NOT be accepted on Monday if a Key Worker 'Expression of Interest' has not been submitted.

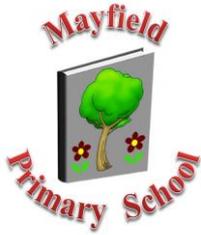
Child in Need / Child Protection or EHCP 'Expression of interest'

If your child has a Child in Need or Child Protection Plan, or EHCP, then please contact the school asap, to express your interest in taking up a place at key worker provision.



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- Child's name
- Class
- Year Group

Thank you.

Key worker definition

Health and social care

This includes, but is not limited to, doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and medical and personal protective equipment.

Education and childcare

This includes:

- *Childcare*
- *support and teaching staff*
- *social workers*
- *specialist education professionals who must remain active during the coronavirus (COVID-19) response to deliver this approach*

Key public services

This includes:

- *those essential to the running of the justice system*
- *religious staff*
- *charities and workers delivering key frontline services*
- *those responsible for the management of the deceased*
- *journalists and broadcasters who are providing public service broadcasting*

Local and national government

This only includes:

- *those administrative occupations essential to the effective delivery of the coronavirus (COVID-19) response*
- *or delivering essential public services, such as the payment of benefits, including in government agencies and arm's length bodies*

Food and other necessary goods

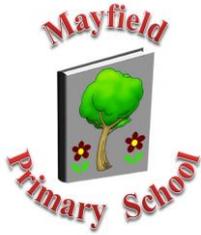
This includes those involved in food:

- *production*



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- processing
- distribution
- sale and delivery
- as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines)

Public safety and national security

This includes:

- police and support staff
- Ministry of Defence civilians
- contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the coronavirus (COVID-19) outbreak)
- fire and rescue service employees (including support staff)
- National Crime Agency staff
- those maintaining border security, prison and probation staff and other national security roles, including those overseas

Transport

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the coronavirus (COVID-19) response, including those working on transport systems through which supply chains pass.

Utilities, communication and financial services

This includes:

- staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure)
- the oil, gas, electricity and water sectors (including sewerage)
- information technology and data infrastructure sector and primary industry supplies to continue during the coronavirus (COVID-19) response
- key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services)
- postal services and delivery
- payments providers
- waste disposal sectors



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