

Mayfield Primary School

'Proud to be part of the Cranmer Education Trust'

Mayfield Road, Derker, Oldham OL1 4LG

Tel - 0161 624 6425 Fax - 0844 8910768

www.mayfield.oldham.sch.uk E-mail: info@mayfield.oldham.sch.uk

Headteacher - Mr M Couper-Barton

Thursday 22nd October 2020

Parents' / Carers' Evening Arrangements (Autumn term 2020)

Dear Parents / Carers,

Each year we host an Autumn term Parents' / Carers' evening, which is a chance for you to find out about your child / children and how they have settled into school. We usually host face to face meetings with class teachers in the hall and operate an appointment system.

Due to restrictions linked to COVID19, we are required to do things differently in the Autumn term. We are unable to bring parents / carers into school, as part of our commitment to reducing transmission.

We would however like to host phone call Parents' Evenings for the Autumn term. This will be based on an appointment system. As usual, five-minutes will be allocated per phone call, with the exception of Yr6 who have 10-minute time slots.

Many of you saw the benefits of phone calls home during lockdown, and despite not being the same as face to face, we still had the opportunity to discuss things in depth with you, and vice versa.

We hope that we once again have a positive response and that as many parents / carers as possible get involved.

Parents' / Carers' evening phone calls will take place on the following dates:

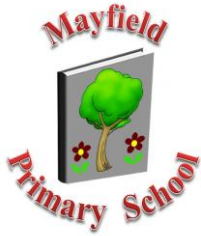
Dates	Classes	Time slots
Tuesday 10 th November	Nursery HB	1.00-5.30pm
Wednesday 11 th November	Nursery HB Reception GE	1.00-5.30pm 1.00-5.30pm
Thursday 12 th November	Reception LA Year 1SC	1.00-5.30pm 1.00-5.30pm
Wednesday 18 th November	Year 2DS Year 3JS	1.00-5.30pm 1.00-5.30pm
Thursday 19 th November	Year 4RL Year 5ET	1.00-5.30pm 1.00-5.30pm
Wednesday 25 th November	Year 6HD	8.00am-5.30pm

NB: Please note that Nursery parents / carers have two dates to choose from.



Mayfield Primary School is part of the Cranmer Education Trust which is a charitable company limited by guarantee registered in England and Wales (registered number No 07687709. VAT No 118109926).

Registered office: The Blue Coat School, Egerton Street, Oldham, OL1 3SQ



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Timeline of next steps		
1).	Headteacher letter e-mailed with key information, dates and time slots.	Thursday 22 nd October 2020
2	Parents to text school with preferred time slot using the format below. (07786208450)	Thursday 22 nd October – Thursday 29 th October 2020
3).	Parents sent confirmation of allocated time slot, via text.	Tuesday 3 rd November
4).	Parents' / Carers' Evening phone calls for the Autumn term. <ul style="list-style-type: none"> • Staff will phone parents, rather than parents contacting school. • Please let us know if you have changed your telephone number. 	See dates above

Nursery – Year Five, please let us know your preferred time slot from the following.

1.00- 1.30pm	1.30- 2.00pm	2.00- 2.30pm	2.30- 3.00pm	3.00- 3.30pm	3.30- 4.00pm	4.00- 4.30pm	4.30- 5.00pm	5.00- 5.30pm
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Year Six parents should choose a preferred 30-minute slot between 8.00am and 5.30pm, eg: 9.00-9.30am / 2.00-2.30pm etc.

We realise that some parents have different working patterns or circumstances. If you feel that you need to arrange an alternative time, please contact the school directly, and specific alternative arrangements can be made, where possible.

ACTION REQUIRED:

Please return the following information via text (07786208450), making clear your preferred time slot.

Child's name (first name and last name):

Class:

Preferred time slot (and date if in Nursery):

Please return one text message per child.

Appointments will be allocated on a first come, first served basis.

Best wishes,

Mr Couper-Barton (Headteacher)



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